

The Regular Meeting of the Board of Education of Madison Central School was held on December 21, 2021 at 7:00 pm in the cafeteria.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Mrs. Jessica Clark  
Mr. Michael Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder  
Ms. Jennah Turner

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mrs. LeeAnn Cucci, Elementary Principal  
Mr. Larry Nichols, MS/HS Principal  
Mr. Brian Latella, Director of Curriculum  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie called the meeting to order at 7:02 pm.
- II. Agenda Additions
  - a. Executive Session

**MOTION # 1 - ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the Board moved to enter into Executive Session to discuss the resignation of a Board member and the filling of the vacated seat at 7:03 pm. Motion carried 7 yes, 0 no.

**MOTION # 2 - ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Turner, the Board moved to adjourn Executive Session at 7:08 pm. Motion carried 7 yes, 0 no.

- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 3 - APPROVAL OF AGENDA**

ON THE MOTION Mrs. Turner, seconded by Mr. Filipovich, the Board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
  - 1. November 16, 2021 Regular Meeting Minutes

**MOTION # 4 - APPROVAL OF MINUTES**

ON THE MOTION of Mrs. Clark, seconded by Mr. Filipovich, the Board moved to approve the minutes from the November 16, 2021 Regular Meeting. Motion carried 7 yes, 0 no.

- IV. Public Forum
  - a. None

V. Reports  
a. Treasurer

1. Internal Claims Auditor's Report

**MOTION # 5 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Filipovich, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 7 yes, 0 no.

2. Treasurer's Report dated November 30, 2021

**MOTION # 6 - APPROVAL OF TREASURER'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Turner, the Board moved to approve the November 30, 2021 Treasurer's Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

**MOTION # 7 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the Board moved to approve the Detail Warrants as follow: Warrant Number 18 - Fund A - 11/12/2021 - 5 pages, Warrant Number 19 - Fund A - 11/29/2021 - 3 pages, Warrant Number 16 - Fund A - 12/9/2021 - 4 pages, Warrant Number 9 - Fund C - 11/12/2021 - 2 pages, Warrant Number 10 - Fund C - 11/29/2021 - 2 pages, Warrant Number 5 - Fund FA22 - 11/12/2021 - 1 page, Warrant Number 6 - Fund FA22 - 11/29/2021 - 1 page. Motion carried 7 yes, 0 no.

4. The Financial Status Report was shared.
5. Budget Development Calendar

**MOTION # 8 - APPROVAL OF BUDGET DEVELOPMENT CALENDAR**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the Board moved to approve the Budget Development Calendar for the 2021-22 year. Motion carried 7 yes, 0 no.

b. Superintendent – Information Items

1. Mr. Mitchell discussed the Capital Project. He stated that the Building Condition Survey has been reviewed by the Committee and that the Committee did a full building tour in anticipation of the upcoming Capital Project planning. The next meeting is in January with the architects where the 5 year plan will be discussed. The RFP (Requests For Proposals) have been sent out and the Committee is hoping to have a project manager in place in January.
2. Mr. Mitchell discussed the changes in the Madison County Quarantine procedures. Madison County requires very little quarantining with the newest guidance unless the individuals are unvaccinated household members which keeps most of our kids in school. Oneida County students have to follow a slightly different guidance.
3. Mr. Mitchell shared that there may be a MRASDA meeting held in Washington, DC on February 17 & 18, 2022 and if it does get held that he would be seeking approval from the Board to attend in anticipation of discussing the diversity and equity of our districts. The anticipated expense would be for a hotel room only as he would drive himself there.
4. Mr. Mitchell discussed the forward progress of negotiations with the MTA and expects an approval of their contract soon.

c. Superintendent – Approval Items

1. Approval of creation of Art Club for Student Activities

**MOTION # 9 - APPROVAL OF CREATION OF ART CLUB FOR STUDENT ACTIVITIES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Turner, the Board moved to approve the creation of a new Student Activities account entitled Art Club. Motion carried 7 yes, 0 no.

2. Approval of Medicaid Compliance Officer - Brian Latella

**MOTION # 10 - APPROVAL OF BRIAN LATELLA AS MEDICAID COMPLIANCE OFFICER**

ON THE MOTION of Mrs. Turner, seconded by Mr. Filipovich, the Board moved to approve Brian Latella as the Medicaid Compliance Officer. Motion carried 7 yes, 0 no.

- VI. Committee Reports
  - a. The Policy Committee met and their recommendations are in this agenda.
- VII. Policy
  - a. The First Reading of the following updates to Policy 0010 entitled "Equal Opportunity and Prohibition of Discrimination and Harrassment (Including Sexual Harassment was done at this time.
  - b. Notice of the Superintendent's Approval of Regulation # 0010.2 DASA Incident Reporting Form was given.
  - c. Second Reading and approval of:

**MOTION # 11 - APPROVAL OF POLICY**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the Board moved to approve the second readings of the following policies:

- 1. Policy # 3005 entitled "Organizational Chart"
- 2. Policy # 3101 entitled "Job Description: Superintendent of Schools"
- 3. Policy # 3103 entitled "Job Description: Director of Curriculum, Instruction, & Special Education"
- 4. Policy # 6104 entitled "Substitute Teachers"

Motion carried 7 yes, 0 no.

- VIII. Old Business
  - a. None
- IX. Board of Education Discussion Items
  - a. None
- X. New Business
  - a. Personnel
    - 1. Appointments
      - a. Kevin Raymond - Substitute Cleaner effective January 3, 2022

**MOTION # 12 - APPROVAL OF APPOINTMENT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the Board moved to approve Kevin Raymond as a Substitute Cleaner effective January 3, 2022. Motion carried 7 yes, 0 no.

- 2. Resignation
  - a. Amber O'Neil - Special Education Teacher effective January 14, 2022
  - b. Brittany Rizzo - Board of Education Member effective December 21, 2021 end of meeting

**MOTION # 13 - ACCEPTANCE OF RESIGNATIONS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the Board moved to accept the resignations of Amber O'Neil as a Special Education Teacher effective January 14, 2022 and Brittany Rizzo as a Board of Education Member effective December 21, 2021 at the end of the meeting with many thanks. Motion carried 7 yes, 0 no.

- 3. Tenure Recommendations
  - a. Jennifer Neidhart - Teacher Assistant tenure effective January 2, 2022

**MOTION # 14 - APPROVAL OF TENURE RECOMMENDATION**

ON THE MOTION of Mrs. Turner, seconded by Mrs. Rizzo, the Board moved to approve the tenure recommendation for Jennifer Neidhart as a Teacher Assistant effective January 2, 2022. Motion carried 7 yes, 0 no.

4. Appointment of New Board Member to fill vacancy effective December 21, 2021 through June 30, 2022

**MOTION # 15 - APPOINTMENT OF NEW BOARD MEMBER**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Turner, the Board moved to approve Brett Reiter as the person to fill the vacated Board seat vacated by Mrs. Rizzo effective December 21, 2021 through June 30, 2022. The seat will be up for election at the May annual meeting with a 1 year term that will run from July 1, 2022 through June 30, 2023, which is the remainder of this seat's term of office. Motion carried 7 yes. 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 16 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes. 0 no.

- c. Principal / Director Reports

1. Mrs. Cucci spoke about the successful math night, the wonderful holiday concerts and the spirited spirit week which included kickball, family feud, door decoration and many other activities.
2. Mr. Nichols spoke about the great Band and Chorus concerts which special thanks to Mr. Peavey for the online streaming and an extra thank you to the parents for their understanding throughout the process regarding attendance at these live events. He also spoke about the successful spirit week with more thanks to Mrs. Neiss for the organization of the events including dodgeball, volleyball and family feud with more events happening tomorrow. Mr. Nichols also wanted to express his most sincere compliments to Mr. Raymond for his dedication to his job throughout the years, cleaning above and beyond and his excellent work ethic. We are thankful that he is staying on as a substitute after retirement.
3. Mr. Latella spoke about the continued professional development with both Olivia Wahl and Jody Popple again. He also stated that the Instructional Leadership Team is also involved in this training to help keep the development moving forward even when Ms. Wahl and Ms. Popple are not in the building. Mr. Krysty and Mr. Silkowski also attended a Co-Teaching professional development. The administration is also reviewing applications for the Special Education Teacher position. Lastly he discussed the "Christmas with the Custodians" event that the elementary celebrated this week with Mr. Post, Mr. Raymond and Miss Hyde.

- XI. Correspondence

- a. The Library Media Center Report for November 2021 was shared.
- b. The 2020-2021 Madison-Oneida BOCES Annual Report was shared.

- XII. Question & Answer Opportunity

- a. None

- XIII. Adjournment

**MOTION # 17 - ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the Board moved to adjourn for the evening at 7:30 pm. Motion carried 7 yes, 0 no.